

Alachua eSchool SAC MINUTES 2022-23

SAC Meeting 4 of 4 Minutes for May 3, 2023 3:30 PM - 4:06 PM

- Welcome
 - Attendance: Baez, Rhoden, Lafler, Jenkins, Alvarez, Durkee (guest citizen, SFC)
- Parent Survey Information
 - The ACPS link to the family survey is <https://bit.ly/acpsfamilysurvey>
 - Testing Week as parents drop off take survey with QRD code
 - Survey responses due May 12
- Budget & Allocations Information
 - Staffing Impacts to 7023/7004
- SAC Nominations for 2023-24
 - Current positions:
 - Teachers (3)
 - Juliet Hart, Amanda (Kate) Lafler, Hillary Rhoden
 - Parents (3):
 - Mary Benedict
 - OPEN (2)
 - ESP/Career Service (1):
 - Christthiany Baez
 - Citizens (3):
 - Terrell Jenkins (Santa Fe College)
 - OPEN (2)

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- Students (2):
 - OPEN (2)

- Nominations:
 - Students (2)
 - Esmeralda Guevara (8th)
 - Jeremy Glenn (11th)

 - Parents (2)
 - Daniel Estrada (secondary)
 - Nadine Weidner (elem.)

 - Citizens (2):
 - Alayana Reddick, Take Stock in Children
 - Jayne Moraski, Education Foundation

- Other
 - SAC Elections for 2023-24 due by May 31 at 4:00 PM
 - Elections will close by May 31 at 4:00 PM

 - Santa Fe College Info: Admitted Student Days, which is an opportunity for incoming students and their families to learn more about Santa Fe College and get help with any questions they have:
 - June 15: Admitted Student Preview Day @ NW Campus
 - June 20: Admitted Student Preview Day (Virtual)
 - June 24: Admitted Student Preview Day @ Blount Hall

 - David Durkee with Santa Fe offered some Zoom Sessions for 1on 1's:

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- david.durkee@sfcollge.edu
 - 352-234-3875 (call or text)
 - <https://outlook.office.com/bookwithme/user/86d2c5ba836248f6baa12929725a39a7%40sfcollge.edu?anonymous&isanonymous=true>
 - Above link is to calendar with David for students earning diploma
- Adjourn

SAC Meeting 3 of 4 Minutes for March 8, 2023 3:30 - 4:15 p.m.

- Welcome & Introductions 3:35
 - Attendance: K. Lafler, C. Baez, J. Alvarez, T. Jenkins
 - Approval of minutes motion by K. Lafler and second by C. Baez
- SAC Membership and Board Update
 - Christthiany Baez, ESP Representative
- School Improvement Plan Update
 - On target for 3 of 4 SIP goals
- Budget & Allocations Information
 - Requests for SAC funds
 - Proctor PD \$60 granted Dec 2022

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- Senior Graduation \$250 requested March 2023—A motion to approve request for \$250; Second by K. Lafler
 - Decorations
 - Water and Cupcakes for 100
- Other
 - ACPS Surveys
 - SF Achieve Welcome in Spring—Event info from Terrell Jenkins for Jesely to Skylert to families
- Adjourn

Future Meeting #4 of 4 Date—May 3, 2023

SAC Minutes for December 7, 2022 3:30 - 4:28 p.m.

Agenda

- Welcome & Introductions
- SAC Membership Update
- Appoint Chair, Vice Chair, and Secretary
- School Improvement Plan Update
- Budget
- Other

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- Edit meeting times from 4:30 to 3:30
- Adjourn 4:28 p.m.

Future Meeting Dates—March 1, 2023 & May 3, 2023

- Welcome & Introductions: Attendance: K. Lafler, C. Baez, J. Alvarez, T. Jenkins, H. Rhoden
- SAC Membership Update
- Review and approval of minutes (MB motion, KL second, Approved)
- Appoint Chair, Vice Chair, and Secretary

1. The SAC shall have three officers: the Chair, the Vice-Chair, and the Secretary.

Election of officers shall take place at the end of the school year in May by a simple majority vote. At least one of the officers shall be a non-school employee.

2. The duties of the Chair shall include: KL volunteered (7 of 7 SAC Members approved)

- a. Preside at meetings
- b. Develop last minute or emergency agenda items with the principal
- c. Appoint subcommittee chairs
- d. Notify all members of upcoming meeting dates
- E. Inform SAC of relevant training
- f. Assist principal with presentation of school improvement plan to the community

3. The duties of Vice-Chair shall include: MB volunteered (7 of 7 SAC members approved)

- a. Assumes the duties of the Chair if the Chair is absent or vacates the position
- b. Assist principal with annual survey

4. The duties of Secretary shall include: JA volunteered (7 of 7 SAC members approved)

- a. Record minutes of meetings
- b. Keep annual attendance records
- c. Track expenditures from school improvement funds and maintain SAC financial records
- d. SAC correspondence

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- e. Send minutes to members with the next month's agenda
- f. Provide public notice of all SAC meetings

- School Improvement Plan Update
- Budget
 - Secondary team request for \$60/4 hours for proctor training video
- Other
 - Edit meeting times from 4:30 to 3:30
- Adjourn

Future Meeting Dates—March 1, 2023 & May 3, 2023

Alachua eSchool SAC Minutes for Sept 14, 2022 4:31-5:17 p.m.

- Welcome & Introductions
 - Attendance: Jesely Alvarez, Mary Benedict, Alexander Sarosi, Hillary Rhoden, Kate Walton, Kate Lafler
 - Absent: Juliet Hart, Kate Brennan, Gabrielli (?), Jeremy Thomas, Clifton Williams, S (?) Blanco, Ketura Handrina (sp?)
- Appoint Chair, Vice Chair, and Secretary
 - Appointments were not made Spring 2022

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- Jesely A. will take minutes for this meeting
- Share SAC board openings with the community for December 7 SAC meeting appointments (Jesely A.)
- SAC Bylaws
 - Review/Input
 - Mary B. noticed in the bylaws that same family members cannot be on SAC (Alex. S son of Mary B.)
 - Alex S. stated he is fine with not serving on SAC.
 - Post open position to community for Dec 7 SAC meeting voting (Jesely A.)
 - Follow Up: Sent Skylerts to families in Oct/Nov; Confirmed ESP Member: C. Baez and Citizen (Business/Community) Terrell Jenkins with Santa Fe College
- School Improvement Plan
 - SIP Areas of Focus Overview doc.
 - Review/Input
- Budget
 - ADV (State) Total:
 - 7004 ADV \$7,085.36 (Grades 6-10)
 - 7023 ADV \$318.19 (Grades K-5)
 - Examples of fund use: Summer staffing, student registrations i.e. Robotics Team Competition
 - LOT (Lottery) Total: TBD

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- Examples of fund use: student bags for textbook pick-up
- Confirm if there are/are not LOT funds (Jesely A.) Schools were not allotted LOT funds this school year.
- Hillary R. requested definition of each of the budget codes (ADV and LOT) and what they can/cannot be used for.
 - Provide definitions to members so they can share with their stakeholders (Jesely A.)
 - Follow Up:

Project	Description	Designated Use	Additional Information	Roll Forward
ADV00	Advanced Placement	Supplies, materials, and equipment for instruction. Can be used for stipends and payroll.	Initial Allocation in August, Final Allocation in January.	Yes
LOT00	Lottery	Used at the discretion of the SAC. Can be used for food(PBS, honor roll, etc.)	Allocated after School Recognition Disbursements.	Yes

- Questions/Concerns
- Adjourn 5:17 p.m.
- Future Meeting Dates/Times–Dec/March/May
 - Wednesday, Dec 7 (14 if need to reschedule) at 4:30 *Change to 3:30
 - Wednesday, March 1 (8 if need to reschedule) at 4:30
 - Wednesday, May 3 (10 if need to reschedule) at 4:30